

Collection Development Meeting

February 17, 2010 10:00 am CT (9:00 am MT)

Agenda:

Collection Profile Form

- 1) Question: how much to spend on opening collection?
 - a) Total budget 33,200 (actual = 28,000 + 5,200 “bonus 12/31/10 sign up \$\$)
 - b) Collection Dev. Specialist @ OverDrive recommends spending ½ on opening collection

Discussion about how much money to spend on the initial collection.

Mike Mullin moved to approve spending 50% on the opening day collection. Jane Norling seconded. The motion passed.

- 2) Question: Formats desired upon launch:
 - a) from survey, audiobook and eBook;
 - b) purchase 1 video and 1 music to allow Advantage libraries to purchase all formats?

Mike Mullin moved to purchase audiobook and ebooks with 1 video and 1 music title. Vicki Anderson seconded. The motion passed.

- 3) Question: breakdown of materials.
 - a) Formula given to Collection Development Specialist was 65% popular fiction, 20% popular nonfiction and 15% juvenile.
- Jane Norling moved to use the formula above as a guideline for collection development. Mike Mullin seconded. The motion passed.

Discussion on how many audiobooks versus e-book. There will be fewer titles in audio since they cost more than ebooks.

Amber Wilde moved to spend approximately 2/3's of budget on audio and 1/3 of budget on e-books. Shirley Arment seconded. The motion passed.

- 4) Maximum access
 - a) Always available titles
 - b) Access to 25 titles for 1 year for \$1875
 - c) Collection Development specialist recommended not starting with initially

Jane Norling moved to hold on maximum access titles and reevaluate after we know what patrons want. Vicki Anderson seconded. The motion passed.

- 5) Subject areas of interest
 - a) Examples: Any other subject areas of interest desired (example: foreign language learning, study guides, Spanish materials, Top 100 most circulated, travel guides):

This information is a guide for the collections group.

6) Holds Manager Profile

- a) Specifications: how many holds before another title is purchased? How many titles purchased maximum?

Mike Mullin moved to not implement the holds manager at this time. Shirley Arment seconded. The motion passed.

7) How often do you plan on updating the collection?

Mike Mullin moved to update the collection every two weeks. Shirley Arment seconded the motion. The motion passed.

8) Are you interested in collection assistance? (Free; monthly or weekly collection lists)

Bi-weekly lists from collection development will be requested. This is available at no additional charge.

9) How often do you plan on checking holds and other circulation statistics?

Weekly. Some committee members have already downloaded the dashboard to monitor usage statistics.

10) Any other details?

Other Collection Development Items:

11) Collection Development Committee logistics:

- a) How do you want to handle purchasing?

Have a month assigned to each person.

9 months left (April – December) once collection launches.

Approximately \$1844 / month to spend with \$1200 going to audio and \$600 to ebooks.

- b) What length service term for committee members?
- c) Appointment of new members?

Mike Mullin will draft bylaws including the make-up, initial term and rotation.

Meeting adjourned.

February 24, 2011

E-mail motion.

Mike Mullin moved That the two lists of titles be approved for immediate purchase with the following deletions and additions: That previously identified duplicate titles be

removed and that the one movie and one music titles listed in my list in Content Reserve be added.”

Those titles are:

Phantom of the Opera (movie with Lon Chaney)

The Greatest Journey--Essential Collection (Music -- Celtic Woman)

Jane Norling seconded and the motion passed.

Opening day collection was purchased.